



Orange County Women  
Lawyers Association  
Foundation  
PO Box 6130  
Newport Beach, CA 92658

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**Re: 2022 Silent Auction**

Dear Sir or Madam:

We are writing to you on behalf of Orange County Women Lawyers Association Foundation, a 501(c)(3) non-profit organization. The OCWLA Foundation works alongside the Orange County Women Lawyers Association in support of its mission to advance women in the legal profession by providing a professional network, raising awareness of discrimination and bias, and supporting charitable organizations.

We are writing to request a donation of an item or a service for the annual silent auction. The silent auction is the OCWLA Foundation's primary fundraiser and will be held in conjunction with OCWLA's Annual Gala honoring its Judge of the Year, Attorney of the Year, and the Advancement of Women Award, an award recognizing a firm or organization for its dedication to advancing the careers of women lawyers. The Gala will take place on Wednesday, October 12, at the Shady Canyon Golf Club in Irvine. Approximately 250 guests are anticipated to attend.

Money raised from the silent auction helps to fund numerous \$1,000 bar stipend awards. These awards are granted to deserving law students for their achievements and contributions in scholarship, community service, advancement of women and diversity, and financial need. Since the program's inception, we have been able to provide over \$60,000 in bar stipend awards. In addition, funds are raised to support OCWLA Foundation's philanthropy grant program, supporting non-profit charitable organizations in Orange County that serve the unmet legal needs of women and children.

In acknowledgment of your generosity, we will recognize your contribution in the event program and it will be displayed during the auction itself. If you have a handout or additional information about your business, we are happy to display that information next to the silent auction donation.

OCWLA Foundation's tax identification number is #27-4737680. Thank you for considering this opportunity to partner with our organization in raising these funds. If you have any questions regarding our organization, please feel free to contact the OCWLA Foundation at the address given above or at [foundation@ocwla.org](mailto:foundation@ocwla.org).

ORANGE COUNTY WOMEN LAWYERS  
ASSOCIATION FOUNDATION

A handwritten signature in black ink that reads "K. Galligan".

Kelly Galligan, President

Encl.: Silent Auction Donation Form

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**OCWLA & OCWLA FOUNDATION**

# *Annual Gala & Silent Auction*

Wednesday, October 12  
Shady Canyon Golf Club, Irvine



**NOW SOLICITING DONATIONS FOR  
OUR SILENT AUCTION!**

***On Site Promotional Opportunities:***

*We are happy to place your business card or small flyer next to your donated item so that those bidding on the auction can have information about your business to take with them even if they don't win your donation.*



# ANNUAL GALA SILENT AUCTION



The OCWLA Foundation, a 501(c)(3) organization, hosts the silent auction at the OCWLA Annual Gala at the beginning of the event during a cocktail reception. Attendees have approximately 2 hours of time to view and bid on the items, with an announcement given at the close of the auction.

#### On Site Promotional Opportunities:

- Promote your products and/or brand to the Orange County Legal Community.
- We are happy to place your business card or small flyer next to your donated item so that those bidding on the auction can have information about your business to take with them even if they don't win your donation.

Please send your completed form and item(s) to:

Kelly Galligan  
Rutan & Tucker, LLP  
18575 Jamboree Road  
9th Floor | Irvine, CA 92612  
O. (714) 641-5100  
kdunn@rutan.com

The OCWLA Foundation is a 501(c)(3) non-profit corporation. Donations are tax-exempt to the extent allowed by law.  
Tax ID# 27-4737680.

Contributors Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

#### Item Information

Item Name \_\_\_\_\_

Item Description \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Retail Value \_\_\_\_\_

Contributor's Restrictions \_\_\_\_\_

Item Supplied

Gift Certificate Provided

Contributor will deliver

Generate Gift Certificate

Committee Pick-up/Date: \_\_\_\_\_